

**Town of Epping**

**Application for Large Assembly Permit**

Date \_\_\_\_\_

Completed application **MUST** be presented to the Board of Selectmen no later than 30 days before planned event. All signatures **MUST** be on completed form: Use additional sheets if necessary.

**Applicant:**

Type of event \_\_\_\_\_ Location \_\_\_\_\_

Date(s) of event \_\_\_\_\_ Hours from \_\_\_\_\_ (Not earlier than 7 AM) to \_\_\_\_\_ (Not later than 10 PM)

Estimated attendance \_\_\_\_\_ Maximum \_\_\_\_\_ Minimum \_\_\_\_\_

Should attendance exceed maximum, the following plan will be enforced: \_\_\_\_\_

Type of alcoholic beverages to be served (attach liquor permit if applicable) \_\_\_\_\_

The following facilities will be available for the event:

Sanitation Facilities \_\_\_\_\_ Number of units \_\_\_\_\_ Male \_\_\_\_\_ Female

Water Supply from \_\_\_\_\_

Food will be served from and/or by \_\_\_\_\_

Beverages will be served from and/or by \_\_\_\_\_

Illumination after dark will be provided by \_\_\_\_\_

Medical and First Aid available from or by \_\_\_\_\_

Traffic control provided by \_\_\_\_\_ # of officers \_\_\_\_\_

Parking for \_\_\_\_\_ is planned. Attach plan of exact parking location and exact route to be kept open for emergency vehicles.

I \_\_\_\_\_ (type name) do hereby all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Epping and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his duties, any Peace Officer, employee of the Police Department, Health Officer, and any other Town Officer in the performance of his duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Address \_\_\_\_\_

\*\*\*\*\*  
**TOWN OFFICERS:** Present this form to the following department before contacting the Board of Selectmen. Signature of each Department is **REQUIRED**.

I have discussed the planned event and hereby agree that the plans set forth in this application have met with all requirements of the by-law and all other applicable laws, rules, and regulations in the area of my responsibility.

Name \_\_\_\_\_ Approved/Disapproved \_\_\_\_\_ Date \_\_\_\_\_

Chief, Fire Dept. \_\_\_\_\_

Chief, Police Dept \_\_\_\_\_

Health Officer \_\_\_\_\_

Road Agent \_\_\_\_\_  
.....

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**PROPERTY OWNER:** The following **MUST** be completed by the legal owner of the Property involved.

Owner's Name \_\_\_\_\_ Exact location of property to be used for event \_\_\_\_\_  
\_\_\_\_\_. I \_\_\_\_\_ have thoroughly discussed the  
above event with the applicant and am in agreement with him in all areas. I do hereby give my consent to the use of my  
property for this event. I agree to adhere to all laws and regulations of the Town of Epping and the State of New Hampshire.  
Under the penalty of perjury I do hereby certify that the above application is true.

Date \_\_\_\_\_ Signature \_\_\_\_\_

.....

**BOARD OF SELECTMEN:** Date Received \_\_\_\_\_

Comments and/or additional requirements to be met: \_\_\_\_\_

I do hereby agree to these additional requirement and/or comments:

Date \_\_\_\_\_ Applicant \_\_\_\_\_

Having reviewed the above described event we do hereby grant permission for this event to take place at the time and hours  
indicated, only. Surety in the amount of \_\_\_\_\_ is required.

Surety in the amount of \_\_\_\_\_ received \_\_\_\_\_ in the form of \_\_\_\_\_.

Reason for denial:

Permission is hereby granted/denied:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board of Selectmen