



## BOARD OF SELECTMEN MEETING MINUTES TOWN OF EPPING, NEW HAMPSHIRE

Monday, January 22, 2024

### ATTENDANCE

Chairman Joe Trombley, Selectmen John Cody, Tom Gauthier, Bob Jordan and Pam Tibbetts, Town Administrator Jake Roger; and Secretary Becca Haggerty.

### PLEDGE OF ALLEGIANCE

### CONSENT CALENDAR

Minutes for the January 9, 2024 and January 16, 2024 Board of Selectmen meetings were submitted for approval.

The payroll manifest for the current pay period ending January 24, 2024 was submitted for approval.

Accounts Payable manifest for the period ending January 24, 2024 was submitted for approval.

Raffle permit for February 8, 2024 to Stephen Soares and Cam Cundy to hold raffles at Telly's Restaurant to support CHAD was submitted for approval.

A tax map maintenance proposal from CAI Technologies was submitted for approval.

**Motion by Selectman Gauthier to remove the January 9 and 16 meeting minutes and the raffle permit from the consent calendar. Seconded by Selectman Jordan. Motion carried 5-0.**

**Motion by Selectman Gauthier to approve revised consent calendar. Seconded by Selectman Tibbetts. Motion carried 5-0.**

**Motion by Selectman Gauthier to approve the meeting minutes for January 9, 2024. Seconded by Selectman Cody. Motion carried 4-0-1. Selectman Jordan abstains.**

**Motion by Selectman Gauthier to approve the meeting minutes for January 16, 2024. Seconded by Selectman Tibbetts. Motion carried 4-0-1. Chairman Trombley abstains.**



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### BUSINESS

Request from Jolene Ecker for a Peddler/Vendor license for April 1, 2024 to November 4, 2024. The Board recommends changing the end date to November 30, 2024. Chairman Trombley suggest Police and Fire scout location to confirm Safety. Chief Mike Wallace has no objections to location. Chief Joe Lombardo will assess. Health inspector to assess upon opening.

**Motion by Selectman Cody to accept the application as amended. Seconded by Selectman Jordan. Motion carried 5-0.**

Raffle Permit submitted by Stephen Soares and Cam Cundy or EPD to host raffles on February 8, 2024, at Telly's Restaurant, to support CHAD. Chairman Trombley recommends getting documented approval from Telly's Restaurant prior to the event.

**Motion by Selectman Gauthier to approve the raffle permit, upon approval by Telly's Restaurant. Seconded by Selectman Cody. Motion carried 5-0.**

### POLICE

Chief Mike Wallace announces the resignation of Officer Christian Rzepa, effective immediately, January 22, 2024.

**Motion by Selectman Gauthier to accept the resignation of Officer Rzepa. Seconded by Selectman Cody. Motion carried 5-0.**

### FIRE

Chief Joe Lombardo request approval of new hire Ethan Cook effective immediately, January 22, 2024. Chief Lombardo requests to waive the background check as Ethan recently had a check completed, is newly eighteen and has been associated with the EFD for several years.

**Motion by Selectman Gauthier to approve the hire of Ethan Cook at \$20.00 per hour, and to waive the background check. Seconded by Selectman Cody. Motion carried 5-0.**



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The Board discussed the details of the recent fire on Depot Rd. with Chief Lombardo and the impact on the fire department.

### PURCHASE ORDERS

**Motion by Chairman Trombley to approve purchase order 563 for Bergeron Protective Clothing, in the amount of \$34,335.18. Seconded by Selectman Gauthier. Motion carried 5-0.**

**Motion by Chairman Trombley to approve purchase order 562 for HSE Fire/Safety Equipment, in the amount of \$6,273.00. Seconded by Selectman Cody. Motion carried 5-0.**

**Motion by Chairman Trombley to approve purchase order 562 for Firematic Supply Company, Inc., in the amount of \$2,345.00. Seconded by Selectman Cody. Motion carried 5-0.**

Request from Tri-State Trek to allow 250 cyclists to use a portion of Exeter Rd./Rt 27 and Mast Rd. for their charity bicycle ride, on June 22, 2024.

**Motion by Chairman Trombley to have Town Administrator Jake Roger sign the approval form. Seconded by Selectman Jordan. Motion carried 5-0.**

Application for Automotive Recycling Dealer Registration RSA 261:123 received from Epping Auto Salvage and Epping Auto Sales, LLC.

**Motion by Selectman Jordan to approve the application. Seconded by Selectman Cody.**

**Motion to amend by Chairman Trombley. Seconded by Selectman Gauthier.**

**Motion by Chairman Trombley to have Town Administrator Jake Roger sign the approval form. Seconded by Selectman Gauthier. Motion carried 5-0.**

### DEFAULT BUDGET FORM

**Motion by Selectman Gauthier to approve the MS-DPE default budget. Seconded by Selectman Tibbetts. Motion carried 5-0.**





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### TOWN MEETING WARRANT

**Motion by Chairman Trombley to approve the town meeting warrant. Seconded by Selectman Jordan. Motion carried 5-0.**

### TOWN ADMINISTRATOR REPORT

Town Administrator Jake Roger clarifies that the town welfare programs are administered by Phyllis, not Joyce, to correct an error made at a previous meeting.

Town Administrator Jake Roger reminded that the primary election voting would take place on January 23, 2024 at the O'Day Gymnasium, at the Epping Middle School.

Town Administrator Jake Roger announced that the assessing office will be closed on January 23, 2024 and January 24, 2024.

Town Administrator Jake Roger reminds of the CHAD fundraiser at Telly's Restaurant on February 8, 2024 at 5:00 PM. This fundraiser will support 2 EPD officers in a charity hockey game which will be held at the SNHU Arena on March 10, 2024, at 1:00 PM.

### INDIVIDUAL SELECTMEN REPORTS

#### Selectman Tom Gauthier

Selectman Gauthier reminds that the deliberative session will take place on February 6, 2024, at the Town Hall.

Selectman Gauthier announces that the elected official sign-ups will open January 24, 2024 and remain open until February 2, 2024. He encourages those residents who may be interested in a position to sign up.



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### Selectman Pam Tibbetts

Selectman Tibbetts states her appreciation of the increase in online social media posts, keeping the town updated on events and meetings.

Selectman Tibbetts announces that there is approximately 1 month until the commencement of planning for the 2024 Memorial Day Parade. Anyone interested in participating should reach out to Selectman Tibbetts.

### Selectman John Cody

Selectman Cody explains that the voting calculations may run late as they expect an increase in the number of write-ins. Write-in ballots must be counted by hand.

### Selectman Bob Jordan

Selectman Jordan gives thanks to all involved in the handling of the recent oil fire in West Epping. He expresses thanks to the Epping Police Department for their traffic control efforts as well as to all towns who provided aid on and off scene. He also expresses gratitude to Manchester Regional Airport for the use of their foam truck which was instrumental in getting control of the fire.

### Chairman Joe Trombley

Chairman Trombley thanks the Board for their support, in his absence, at the Public Hearing.

Chairman Trombley mentions the importance of sharing town meeting dates with the public and discusses the potential of using road signs to reach more residents.

Chairman Trombley reminds that the polls will open at 7:00 AM on January 23, 2024.



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ADJOURN

Motion by Selectman Gauthier to adjourn the meeting. Seconded by Selectman Jordan. Motion carried 5-0.

Meeting adjourned at 8:05 PM.

Respectfully submitted:

Becca Haggerty

Secretary

Joe Trombley, Chairman

John Cody, Selectman

Bob Jordan, Selectman

Tom Gauthier, Selectman

Pam Tibbetts, Selectman

Dated: ~~January~~ 25, 2024

February 5