

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
May 2, 2022**



ATTENDANCE

Vice Chairman Tom Gauthier; Selectmen Bob Jordan and John Cody; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard. Selectman Mike Yergeau and Joe Trombley were excused.

CALL TO ORDER

Vice Chairman Tom Gauthier called the public meeting to order at 7:00 PM.

CONSENT CALENDAR

Minutes from the April 18, 2022 Selectmen meeting were submitted for approval.

Payroll Manifest for the pay period ending April 28, 2022 in the amount of \$148,439.45 was submitted for approval.

Accounts Payable Manifest for the week ending April 28, 2022 in the amount of \$1,206,109.68 (\$1,000,000.00 is for the school, \$206,109.68 for the town) was submitted for approval.

Veteran's Credit for Wayne Bonenfant, map and lot 023-026 was submitted for approval.

Two Large Assembly Permits for Sig Sauers Academy, Grand Opening on July 15-16 from 10 am – 8 pm and Freedom Days on Oct 14-16, 10 am – 5 pm was submitted for approval.

Excavation Tax and refund for Louise Beard, map and lot 023-102 was submitted for approval.

Motion by Selectman Jordan to approve the consent calendar items as submitted. Seconded by Selectman Cody. Motion carried 3-0.

BUSINESS

DPW

Purchase Order to Wolcott Construction Inc. to pave various roads in the amount of \$509,908.00 was submitted for approval. The roads to be paved are Old Nottingham Road, North River Road #1, Mill Pond Road, Ham Road, Hamilton Drive, Kimball Drive and Camp Lee Road.

Motion by Selectman Jordan to approve the purchase order to Wolcott Construction Inc. to pave various roads in the amount of \$509,908.00. Seconded by Selectman Cody. Motion carried 3-0.

Purchase Order to Bellemore Catchbasins for 36 hours of cleaning in the amount of \$6,000.00 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Bellemore Catchbasins for 36 hours of cleaning in the amount of \$6,000.00. Seconded by Selectman Cody. Motion carried 3-0.

RECREATION

Request to hire Maelie McAniff for the After-School Program Jr. Staff at \$9.00 an hour was submitted for approval. No background check is required for under 18 years of age.

Motion by Selectman Jordan to table the hiring of Maelie McAniff for the After-School Program Jr. Staff at \$9.00 an hour until the May 16th meeting. Seconded by Selectman Cody. Motion carried 3-0.

POLICE

Purchase Order to All Traffic Solutions for five speed radar signs in the amount of \$22,523.00 was submitted for approval. This will be paid from Impact Fees.

Motion by Selectman Jordan to table the purchase order to All Traffic Solutions for five speed radar signs in the amount of \$22,523.00 until the May 16th meeting. Seconded by Selectman Cody. Motion carried 3-0.

WEB SITE DESIGN

Purchase Order to Civic Plus for a Town of Epping Website Design with a migration of old website to the new website in the amount of \$13,775.00 submitted for approval. This will be paid from ETV funds. Joe Lombardo explained this will take 10 weeks to build and has many advancements that the current web site doesn't have.

Glen Fredericks from ETV would like to be notified of when the new web site is running as ETV will be having an upgrade. Most of their meetings will be held on the cloud.

Selectman Gauthier is concerned with minors needing permission forms completed before using any pictures on a public platform by the town. Town Administrator Gregory C. Dodge will check the libraries policy. Recreation Director Nicole Bizzaro assured the Board of Selectmen that she does have each child/student complete a permission form before releasing any photos.

Motion by Selectman Jordan to approve the purchase order to Civic Plus for a Town of Epping Website Design with a migration of old website to the new website in the amount of \$13,997.71. Seconded by Selectman Cody. Motion carried 3-0.

RECREATION

Recreation Director Nicole Bizzaro requested approval to give Epping Athletic Director Ben Bourgoin permission to drive the Recreation Bus as a volunteer for school games. The bus company doesn't have enough bus drivers. The school will be billed for gas and van usage.

Motion by Selectman Cody allowing Epping Athletic Director Ben Bourgoin to drive the recreation bus as a volunteer for the school. Seconded by Selectman Jordan. Motion carried 3-0.

KEEFE SITE SOLAR FARM

Town Administrator Gregory C. Dodge explained the need to sign a new lease. The terms are the same as the previous agreement without changes. The solar farm company received a new funding source and they needed a new contract.

Motion by Selectman Jordan to approve giving Town Administrator Gregory C. Dodge authorization to sign the new lease agreement on behalf of the Board of Selectman. Seconded by Selectman Cody. Motion carried 3-0.

TAX WARRANT

First Tax Warrant for 2022 in the amount of \$10,708,247.02 was submitted for approval.

Motion by Selectman Jordan to approve the first Tax Warrant for 2022 in the amount of \$10,708,247.02. Seconded by Selectman Cody. Motion carried 3-0.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge explained the lighting up grade presentation will be at the next meeting on May 16, 2022.

Town Administrator Gregory C. Dodge said there will be an Electronic Recycling Fundraiser for Troop 136 at the American Legion on Saturday May 21st from 9 am – 2 pm.

Town Administrator Gregory C. Dodge announced the State Form DP-8 Low and Moderate Income Homeowners Property Tax Relief forms are ready to be picked up at the town hall or are on the town web site.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman John Cody

Selectman Cody reported there will be a New Hampshire School Funding Fairness Project information program on Thursday May 19, 2022 at 6 PM here at the Town Hall. Anyone that is concerned about the school taxes should attend.

Selectman Bob Jordan

Selectman Jordan warned residents about having bonfires. It is very dry out even though it is spring. The fire department should be contacted before any fire residents have outdoor fires, no unpermitted burns and open fires.

Selectman Tom Gauthier

No report

Selectman Joe Trombley

Excused

Selectman Mike Yergeau

Excused

ADJOURN

Motion by Selectman Jordan to adjourn. Seconded by Selectman Cody. Motion carried 3-0.

Meeting adjourned at 7:40 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Tom Gauthier, Vice Chairman

John Cody, Selectman

Bob Jordan, Selectman

Date: May 16, 2022

Selectman Mike Yergeau and Joe Trombley were excused