

BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
April 4, 2022



ATTENDANCE

Chairman Joe Trombley; Selectmen Bob Jordan, John Cody and Tom Gauthier; Executive Secretary Joyce Blanchard. Selectmen Mike Yergeau and Town Administrator Gregory C. Dodge were excused.

CALL TO ORDER

Chairman Trombley called the public meeting to order at 6:00 PM.

ENTER IN TO NON-PUBLIC 91-A:3 II. (a) compensation (b) hire

Motion by Selectman Jordan to enter in to Non-Public Session in accordance with 91-A:3 II. (a) compensation (b) hire. Seconded by Selectman Gauthier. Motion carried 4-0. Roll call vote was taken and carried unanimously.

RECONVENE

Chairman Trombley reconvened the public meeting at 7:00 PM in the Town Hall meeting room and via ZOOM.

CONSENT CALENDAR

Minutes from the March 21, 2022 Selectmen meeting were submitted for approval.

Payroll Manifest for the pay period ending March 31, 2022 in the amount of \$137,232.71 was submitted for approval.

Accounts Payable Manifest for the week ending March 31, 2022 in the amount of \$326,815.96 (\$52,288.54 for the Fire Truck Lease and \$274,527.42 is for the town) was submitted for approval.

Veteran's Credit for Jennifer Ekberg, map and lot 026-042 was submitted for approval.

Timber Tax to Fred LeClair on map and lots 032-026+027 in the amount of \$3,613.75 was submitted for approval.

Timber Tax to Hedding Camp Meeting Association on map and lot 021-147-01 in the amount of \$646.36 was submitted for approval.

Timber Tax to Applehurst Farm, LLC on, maps and lots 001-001, 008-003 and 009-004 in the amount of \$7,270.66 was submitted for approval.

Timber Tax to Dana Burt on maps and lots 004-004 and 010-007 in the amount of \$569.81 was submitted for approval.

Timber Tax to SELT on map and lot 020-008 in the amount of \$792.49 was submitted for approval.

Timber Tax to Philip Primack on map and lot 020-003 in the amount of \$1,618.68 was submitted for approval.

Intent to Cut for Alice Mackinnon on Towle Road, map and lot 004-009 was submitted for approval.

Motion by Selectman Gauthier to approve the consent calendar items as submitted. Seconded by Selectman Jordan. Motion carried 4-0.

BUSINESS

POLICE

Pay Increases for the non-union police department employees and the Chief of Police were submitted for approval.

Motion by Selectman Jordan for a pay increase for the five non-union officers of 3% with no COLA increase effective April 1, 2022, (the Officers are Captain Cote, Lieutenant Soares, Sergeant Towle, Sergeant McCann and Sergeant Kyzer). Seconded by Selectman Cody. Motion carried 4-0.

Motion by Selectman Jordan for a pay increase for Police Chief Michael Wallace of 5% this year, 5% next year with no COLA increases and discuss his contract at a later date. Seconded by Selectman Cody. Motion carried 4-0.

DEA Grant

Police Chief Michael Wallace requested permission to spend the DEA \$20,000 grant money for the Eradication/Suppression Program regarding marijuana issues. He explained the board needs to approve the grant then the state will reimburse the town.

Motion by Selectman Gauthier to accept the DEA grant giving permission to the Town Administrator Gregory C. Dodge to sign the document on the Board of Selectmen's behalf. Seconded by Selectman Cody. Motion carried 4-0.

Golf Cart Donation

Police Chief Michael Wallace explained the owner of Coastal Auto & Truck Repair has donated a 1997 Easy Go Electric golf cart to the Epping Police Department to use at the New England Dragway. Chief Wallace is seeking permission to accept the golf cart and store it at the New England Dragway in one of their garages.

Motion by Selectman Jordan to accept the golf cart and keep it at the New England Dragway. Seconded by Selectman Cody. This motion was not acted upon due to further discussion regarding town assets being stored on town property. The garage at the Keefe site can be used as the police department has a trailer to move the golf cart. The motion was amended.

Motion by Selectman Jordan to accept the golf cart and store it on town owned property. Seconded by Selectman Cody. Motion carried 4-0.

Police Chief Michael Wallace stated he is applying for a Cares Act Grant for speed signs to be used in town.

FIRE

Request to Hire Colby Campbell as a Part Time Firefighter/EMT at \$9.25 an hour on call and \$15.00 on a call pending background check was submitted for approval.

Motion by Selectman Gauthier to approve the hiring of Colby Campbell as a Part Time Firefighter/EMT at \$9.25 an hour on call and \$15.00 on a call pending background check. Seconded by Selectman Jordan. Motion carried 4-0.

Purchase Order to Zoll Medical Corporation for a portable ventilator, service plan and various equipment pieces in the amount of \$21,740.04 was submitted for approval. The Fire Chief

Donald DeAngels has been notified that the service plan of \$5,025.00 was not covered by the grant. The purchase order should read in the amount of \$16,715.04.

Motion by Selectman Jordan to approve the purchase order to Zoll Medical Corporation for a portable ventilator and various equipment pieces in the amount of \$16,715.04 pending reimbursement and grant approval. Seconded by Selectman Gauthier. This motion was not acted upon due to the importance of the purchase of all items listed for the Fire Department. The motion was amended.

Motion by Selectman Jordan to approve the purchase order to Zoll Medical Corporation for a portable ventilator, service plan and various equipment pieces in the full amount of \$21,740.04 to come from the revolving fund and reimbursed from the GOFFER Grant . Seconded by Selectman Cody. Motion carried 4-0.

Purchase Order to Stryker Medical for 1 Chest Compression System, batteries and preventive service quote in the amount of \$18,942.03 was submitted for approval.

Motion by Selectman Gauthier to approve the purchase order to Stryker Medical for 1 Chest Compression System, batteries and preventive service quote in the amount of \$18,942.03 to be paid from the revolving fund and reimbursed from the GOFFER Grant. Seconded by Selectman Jordan. Motion carried 4-0.

Purchase Order to 4MD Medical for 3 Infusion Systems in the amount of \$14,625.00 was submitted for approval.

Motion by Selectman Gauthier to approve the purchase order to 4MD Medical for 3 Infusion Systems in the amount of \$14,625.00 to be paid from the revolving fund and reimbursed from the GOFFER Grant. Seconded by Selectman Cody. Motion carried 4-0.

Discussion regarding the town paying for various kinds of training in the Fire Department and having an employee contract followed.

APPROVING COLAS

Motion by Selectman Gauthier to approve the 1.8% COLA increases as budgeted. Seconded by Selectman Jordan. Motion carried 4-0.

Motion by Chairman Trombley to approve the \$1.00 per hour increase for part-time firefighters' rates and any contractual increases approved by action of the Board of Selectmen. Seconded by Selectman Gauthier. Motion carried 4-0.

TRANSFER STATION

Should the Transfer Station be closed on Easter Sunday?

Motion by Selectman Gauthier to approve closing the Transfer Station on Sunday April 18th for the Easter Holiday. Seconded by Selectman Cody. Motion carried 4-0.

Discussion regarding the Transfer Station being opened two days during the week and closed Sunday followed and should be looked into.

ADMINISTRATOR'S REPORT

Town Administrator

Excused.

Executive Secretary Joyce Blanchard announced the Epping Recreation Easter Egg Hunt on Saturday, April 9th at 10:30-11:30 at the Elementary School Field. Also, "Keep Epping Beautiful Weekend" will be held April 22-April 25. The special blue bags will be available at the Town Hall and Town Library starting April 12th.

Purchase Order to Access A/V for a switch and installation in the amount of \$2,489.00 was submitted for approval. ETV Technician Glenn Frederick explained the need for this device and the importance of ordering now. Mr. Frederick stated he is going to make a spreadsheet of the last 5 years parts and cost.

Motion by Selectman Gauthier to approve that purchase order Access A/V for a switch and installation in the amount of \$2,489.00. Seconded by Selectman Jordan. Motion carried 4-0.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Tom Gauthier

No Report

Selectman John Cody

Selectman Cody would like to remind the police to stop residents with their loads to the dump that are uncovered. That road looks awful.

Selectman Cody wants the Cable Contract on the agenda for the next meeting.

Selectman Bob Jordan

No Report

Selectman Joe Trombley

No Report

Selectman Mike Yergeau

Excused

ADJOURN

Motion by Selectman Gauthier to adjourn. Seconded by Selectman Jordan. Motion carried 4-0.

Meeting adjourned at 7:55 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Joe Trombley, Chairman

Bob Jordan, Selectman

John Cody, Selectman

Tom Gauthier, Selectman

Date: April 18, 2022

Selectman Mike Yergeau was excused