

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN OF EPPING, NEW HAMPSHIRE  
April 18, 2022**



**ATTENDANCE**

Chairman Joe Trombley; Selectmen Bob Jordan, John Cody and Tom Gauthier; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard. Selectman Mike Yergeau was excused. Selectman John Cody arrived late.

**CALL TO ORDER**

Chairman Trombley called the public meeting to order at 6:30 PM.

**ENTER IN TO NON-PUBLIC 91-A:3 II. (a) compensation (b) hire**

**Motion by Selectman Jordan to enter in to Non-Public Session in accordance with 91-A:3 II. (a) compensation (b) hire. Seconded by Selectman Cody. Motion carried 4-0. Roll call vote was taken and carried unanimously.**

**RECONVENE**

Chairman Trombley reconvened the public meeting at 7:00 PM in the Town Hall meeting room and via ZOOM.

**CONSENT CALENDAR**

Minutes from the March 31, 2022 Selectmen meeting were submitted for approval.

Minutes from the April 4, 2022 Selectmen meeting were submitted for approval.

Payroll Manifest for the pay period ending April 14, 2022 in the amount of \$142,522.49 was submitted for approval.

Accounts Payable Manifest for the week ending April 14, 2022 in the amount of \$127,878.06 for the town was submitted for approval.

Veteran's Credit for Michael Levesque, map and lot 009-015-002 was submitted for approval.

Veteran's Credit for Scott Harrison, map and lot 009-001-016 was submitted for approval.

Veteran's Credit for Janet Harrison, map and lot 009-001-016 was submitted for approval.

Land Use Change Tax for map and lots 002-001-007, 008, 010, 011, 013 and 32 in the amount of \$13,000.00 was submitted for approval.

Land Use Change Tax for map and lots 021-008-002, 006 and 008 in the amount of \$12,500 was submitted for approval.

Timber Tax to the Society for the Protection of NH Forests on map and lot 017-004 in the amount of \$2,741.54 was submitted for approval.

Timber Tax to Mathes Family Limited Partnership on maps and lots 017-044 and 011-017 in the amount of \$2,889.09 was submitted for approval.

Large Assembly permits for SELTS Grand opening on May 21, 2022 from 1 PM – 4 PM and the Annual Meeting on June 11, 2022 from 4 PM – 7 PM were submitted for approval.

Notice of Intent to Excavate by Louise Beard, map and lot 023-102 was submitted for approval with a prepaid bond payment of \$236.00 included.

**Motion by Selectman Gauthier to approve the consent calendar items as submitted. Seconded by Selectman Jordan. Motion carried 3-0.**

## **BUSINESS**

### **FIRE**

Request to hire Eric Czifrik as a part-time FF/EMT at \$9.25 on call and \$14.00 on a call pending background check was submitted for approval.

**Motion by Selectman Gauthier to approve the hiring of Eric Czifrik as a part-time FF/EMT at \$9.25 on call and \$14.00 on a call pending background check. Seconded by Selectman Jordan. Motion carried 3-0.**

## **DPW**

Request to hire Michael Schena as a full-time Transfer Station Attendant and a Highway Laborer at \$19.00 an hour pending background check was submitted for approval.

**Motion by Selectman Gauthier to approve the hiring of Michael Schena as a full-time Transfer Station Attendant and a Highway Laborer at \$19.00 an hour pending background check. Seconded by Selectman Jordan. Motion carried 3-0.**

**Motion by Selectman Gauthier to approve a promotion and a 5% increase to Carmine Federico and Mark LaFond starting next pay period. Seconded by Selectman Jordan. Motion carried 3-0.**

Purchase Order to Peltier Sealcoating to crack seal town roads in the amount of \$20,000.00 was submitted for approval. Roads to be sealcoated are Prescott Road, Meadowbrook Drive, Coffin Road, Morgan Drive, Preston Drive, Old Nottingham Road, Daniel Drive and Harvey Lane.

**Motion by Selectman Gauthier to approve purchase order to Peltier Sealcoating to crack seal town roads in the amount of \$20,000.00. Seconded by Selectman Jordan. Motion carried 3-0.**

Purchase Order to Talco Enterprises to Street Sweep in town (8 hours/\$1,000.00) and grade the dirt roads (17 hours/\$1,955.00) in the amount of \$2,955.00 was submitted for approval.

**Motion by Selectman Gauthier to approve purchase order to Talco Enterprises to Street Sweep in town (8 hours/\$1,000.00) and grade the dirt roads (17 hours \$1,955.00) in the amount of \$2,955.00. Seconded by Selectman Jordan. Motion carried 3-0.**

## **FIREWORKS**

Annual firework permit for Joker Firework Store on Elm Street was submitted for approval.

**Motion by Selectman Gauthier to approve the annual permit for Joker Firework Store on Elm Street. Seconded by Selectman Jordan. Motion carried 3-0.**

## **HIGH SCHOOL**

The High School requested permission to hang graduating seniors' banners on the downtown area telephone poles. Eversource has given permission as long as the Board of Selectmen approve.

**Motion by Selectman Gauthier to approve hanging the graduating senior banners as long as they come down by the start of the next school year. Seconded by Selectman Jordan. Motion carried 3-0.**

#### **7:15 NH DOT/BETA – John Byatt**

Wendy Johnson from the State of New Hampshire DOT presented the NH Route 125, Capacity Improvement Project with Chris Turgeon and John Byatt from the BETA Engineering firm. Please see the attached presentation for details. A lengthy discussion followed.

Selectman Cody joined the meeting.

#### **RACEWAYS**

Star Speedway permit requirements for the 2022 racing season were submitted for approval.

**Motion by Selectman Gauthier to approve the Star Speedway license for 2022 racing season. Seconded by Selectman Jordan. Motion carried 4-0.**

The revised 2022 New England Dragway schedule was submitted for approval. The Friday races from 1 pm – 5 pm were added.

**Motion by Selectman Gauthier to approve the revised 2022 New England Dragway schedule. Seconded by Selectman Jordan. Motion carried 4-0.**

#### **CONFLICT OF INTEREST**

Town Administrator Gregory C. Dodge created a draft of a Conflict of Interest Policy that is needed to receive the ARPA Funds.

**Motion by Selectman Gauthier to adopt the Conflict of Interest Policy. Seconded by Selectman Cody. Motion carried 4-0.**

#### **GARAGE**

Road Supervisor Dave Reinhold updated the Board of Selectman on garage pricing and time lines. He believes the project can be accomplished under \$300,000.00. Discussion continued regarding the site work, stamped plans and the number of bays to plan for.

## **TOWN ADMINISTRATOR SEARCH**

Chairman Trombley would like to have a plan in place by June for advertising and soliciting applications. He would like to have a formal agreement from MRI for recruiting and a professional search. The new Town Administrator should be hired by January 1<sup>st</sup>.

## **ADMINISTRATOR'S REPORT**

### **Town Administrator**

Town Administrator Gregory C. Dodge asked if the "Dragway Workshop" should be a separate day from a regular meeting. Chairman Trombley said yes and in late May or early June before the major events. There should be a list of questions created and sent to them beforehand for review. Mr. Dodge said the pre-permitting form is being revised.

Town Administrator Gregory C. Dodge announced the Budget Committee will be meeting this Wednesday at 6:30 PM.

Town Administrator Gregory C. Dodge said the USDA will be meeting at the Town Hall at 2:30 regarding the Lagoon Project on Wednesday.

Town Administrator Gregory C. Dodge broadcasted "Keep Epping Beautiful Weekend" will be held April 22-April 25. The special blue bags will be available at the Town Hall and Town Library starting April 12<sup>th</sup>. The bags should be left at the side of the road for the town road crew to pick up.

## **INDIVIDUAL SELECTMEN'S REPORTS**

### **Selectman Tom Gauthier**

Selectman Gauthier thought that the Hazardous Day was soon, but it's always in October.

### **Selectman John Cody**

Selectman Cody thanked the person who cleaned up Coffin Road, it looks so much better.

### **Selectman Bob Jordan**

No Report

**Selectman Joe Trombley**

Selectman Trombley would like the resident that has a water run off issue to attend the next meeting to hear his concerns. Road Supervisor David Reinhold should be here too.

Selectman Trombley read a letter from resident Scott Prentice complimenting David Reinhold and DPW employees on helping him with a drainage pipe near his home.

**Selectman Mike Yergeau**

Excused

Town Administrator Gregory C. Dodge reported prior to the next meeting on May 2<sup>nd</sup> there will be a non-meeting with Attorney Kate Miller regarding the Comcast Agreement.

**ADJOURN**

**Motion by Selectman Gauthier to adjourn. Seconded by Selectman Cody. Motion carried 4-0.**

**Meeting adjourned at 9:40 PM.**

**Respectfully Submitted,**

**Joyce Blanchard  
Executive Secretary**

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**Joe Trombley, Chairman**

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**Tom Gauthier, Vice Chairman**

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**John Cody, Selectman**

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**Bob Jordan, Selectman**

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**Mike Yergeau, Selectman**

**Date: May 2, 2022**

*Selectman Mike Yergeau was excused*