

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
September 7, 2021**



ATTENDANCE

Chairman Mike Yergeau; Selectmen Joe Trombley, Tom Gauthier and John Cody; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard. Selectmen Bob Jordan was excused.

CALL TO ORDER

Chairman Mike Yergeau called the public meeting to order at 6:30 PM.

ENTER IN TO NON-PUBLIC 91-A:3 II. (a) compensation/personnel

Motion by Selectman Yergeau to enter in to Non-Public Session in accordance with 91-A:3 II. (a) compensation/personnel. Seconded by Selectman Gauthier. Motion carried 4-0. Roll call vote was taken and carried unanimously.

Motion by Selectman Gauthier to exit the Non-Public Session. Seconded by Selectman Trombley. Motion carried 4-0.

RECONVENE

Chairman Mike Yergeau reconvened the public meeting at 7:05 PM in the Town Hall meeting room and via ZOOM.

CONSENT CALENDAR

Minutes from the August 30, 2021 Selectmen meeting was submitted for approval.

Payroll Manifest for the pay period ending September 2, 2021 in the amount of \$142,976.22 was submitted for approval.

Accounts payable manifest for the week ending September 2, 2021 in the amount of \$478,206.90, (\$185,222.00 is for the PRB-Membrane Project, \$46,616.13 for Wolcott paving and \$246,370.77 is for the town) were submitted for approval.

Motion by Selectman Gauthier to approve the Consent Calendar items as submitted. Seconded by Selectman Trombley. Motion carried 4-0.

BUSINESS

ARPA DISCUSSION

A list of projects was discussed using the federal money received for the town through ARPA (American Relief Plan Act) Funds. The list discussed includes Shirkin Road (priority), Landfill closure, Security at Transfer Station, Recreation projects, Police Cruiser being deferred, AC/Ventilation at Town Hall, Fire Department Well, Fuel, etc., Highway garage (warrant issue), Walkways/Intersections, Water/Sewer (high priority), ETV expense, COVID accommodation costs and Website maintenance. Finance Director Lisa Fogg did say the goals of the projects were to help with loss revenue from related to COVID-19. Some of these projects may not qualify.

Motion by Selectman Trombley to submit a list of projects and to use the ARPA funds. Seconded by Selectman Gauthier. Motion carried 4-0.

FINANCE

State Form MS 434 – revised revenues were submitted for approval. Finance Director Lisa Fogg stated these numbers go to the state to set the tax rate.

Motion by Selectman Gauthier to adjust the revenue put forward to \$343,300.00. Seconded by Selectman Cody. Motion was not voted on as discussion continued.

Motion by Selectman Gauthier to amend the previous motion and adjust the revenue to \$293,300.00. Seconded by Selectman Cody. Motion carried 4-0.

Motion by Selectman Gauthier to set the overlay at \$300,000.00. Seconded by Chairman Yergeau. Motion carried 4-0.

TOWN REPORT GRAPHIC DESIGN

Contract between JLM Graphics and the Town of Epping and the Epping School District for the 2021 and 2022 annual Town Report at the rate of \$17.50 per page was submitted for approval. This price has been the same for the last 4 years.

Motion by Selectman Gauthier to approve the contract between JLM Graphics and the Town of Epping and the Epping School District for the 2021 and 2022 annual Town Report at the rate of \$17.50 per page. Seconded by Selectman Trombley. Motion carried 4-0.

POLICE

Police Chief Michael Wallace is requesting permission to take ownership of a sports utility vehicle seized by drug forfeiture and awarded to Epping by the Attorney General's Office.

Motion by Selectman Cody to approve taking ownership of a sports utility vehicle seized by drug forfeiture. Seconded by Selectman Trombley. Motion carried 4-0.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge announced the deadline to order Mums from the Epping Garden Club is September 10th.

Town Administrator Gregory C. Dodge reported the budgets are due by Friday and he will forward them to the board for review. A lengthy discussion followed regarding numbers used for the health discretionary amounts and budget surplus.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Tom Gauthier

Selectman Tom Gauthier informed the Board of Selectmen that Bunker Avenue change of direction has been completed and the signs have been ordered.

Selectman Tom Gauthier is asking the road crew to clear some vegetation on the town right of way on Meadowbrook Drive.

Selectman Joe Trombley

No Report

Selectman John Cody

Selectman John Cody had a concern regarding Bunker Avenue and difficulties seeing traffic from the left as reported to him. Also, the parallel parking spaces on Main Street might want to be eliminated, cars backing up from the angled parking are hitting vehicles.

Selectman Bob Jordan

Excused

Selectman Mike Yergeau

No Report

Selectman Trombley announced the “Highnote Festival” is this Saturday.

ADJOURN

Motion by Selectman Gauthier to adjourn. Seconded by Selectman Cody. Motion carried 4-0.

Meeting adjourned at 8:40 PM

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Mike Yergeau, Chairman

Joe Trombley, Vice Chairman

John Cody, Selectman

Tom Gauthier, Selectman

Date: September 20, 2021