

**BOARD OF SELECTMEN MEETING MINUTES
TOWN OF EPPING, NEW HAMPSHIRE
October 18, 2021**



ATTENDANCE

Chairman Mike Yergeau; Selectmen Bob Jordan, Joe Trombley, Tom Gauthier and John Cody; Town Administrator Gregory C. Dodge; Executive Secretary Joyce Blanchard.

CALL TO ORDER

Chairman Mike Yergeau called the public meeting to order at 7:00 PM in the Town Hall meeting room and via ZOOM.

CONSENT CALENDAR

Minutes from the September 28, 2021 Selectmen's meeting was submitted for approval.

Minutes from the October 4, 2021 Selectmen's meeting was submitted for approval.

Minutes from the October 12, 2021 Selectmen's meeting was submitted for approval.

Payroll Manifest for the pay period ending October 14, 2021 in the amount of \$134,574.50 was submitted for approval.

Accounts payable manifest for the week ending October 14, 2021 in the amount of \$1,116,354.55 (\$1,000,000.00 is for School and \$116,354.55 is for the town) were submitted for approval.

Intent to Cut for Southeast Land Trust for property off of Blake Road at map and lot 020-008 submitted for approval.

Supplemental Intent to Cut for Charles George Irrevocable Trust off of Route 101 at map and lot 034-042 was submitted for approval.

Yield Tax to David Jenkins, 80 Camp Lee Road at map and lot 012-027 in the amount of \$973.08 was submitted for approval.

Motion by Selectman Gauthier to remove the three sets of minutes from the consent calendar. Seconded by Selectman Cody. Motion carried 5-0.

Motion by Selectman Gauthier to approve the remaining Consent Calendar items as submitted. Seconded by Selectman Jordan. Motion carried 5-0.

Motion by Selectman Gauthier to approve the minutes from the September 28 and October 12, 2021 Selectmen's meeting. Seconded by Selectman Jordan. Motion carried 4-0-1. Selectman Jordan abstained.

Motion by Selectman Trombley to approve the minutes from the October 4, 2021 Selectmen's meeting was submitted for approval. Seconded by Selectman Jordan. Motion carried 5-0.

BUSINESS

POLICE

Police Chief Michael Wallace is seeking approval to auction the department's 2003 Skywatch Frontier Tower as the Police Department doesn't use it any longer.

Motion by Selectman Trombley to approve auctioning the 2003 Skywatch Frontier Tower from the Police Department. Seconded by Selectman Gauthier. Motion carried 5-0.

Purchase Order to Motorola Solutions for one portable radio with accessories in the amount of \$3,793.70 was submitted for approval.

Motion by Selectman Jordan to approve the purchase order to Motorola Solutions for one portable radio with accessories in the amount of \$3,793.70. Seconded by Selectman Cody. Motion carried 5-0.

Purchase Order #359 to Atlantic Tactical for handguns and holsters in the amount of \$10,952.06 was submitted for approval. Discussion followed regarding adding the optics to the old guns instead of buying new gun with red dot optics.

Motion by Selectman Jordan to approve the purchase order #359 to Atlantic Tactical for handguns and holsters in the amount of \$10,952.06. Seconded by Selectman Cody. Motion carried 3-2-0. Selectman Gauthier and Trombley voted nay. Discount Trade in of \$8,195 was given for old Sig Sauer Handguns.

Purchase Order to Rescue Essentials for 20 FLETC IFAK and adhesive tape in the amount of \$2,454.52 was submitted for approval. These are emergency triage supplies.

Motion by Selectman Gauthier to approve the purchase order to Rescue Essentials for 20 FLETC IFAK and adhesive tape in the amount of \$2,454.52. Seconded by Selectman Trombley. Motion carried 5-0.

Highway Safety Grant Agreement was submitted for approval.

Motion by Selectman Gauthier to accept the Highway Safety Grant Agreement having Chairman Yergeau sign the document on behalf of the Board of Selectmen. Seconded by Selectman Cody. Motion carried 5-0.

Resignation of Katie Bolton as a full-time patrol officer effective October 25, 2021 was submitted for approval.

Motion by Selectman Gauthier to accept the resignation with regret for Katie Bolton as a full-time patrol officer effective October 25, 2021. Seconded by Selectman Jordan. Motion carried 5-0. Police Chief Michael Wallace will check if Ms. Bolton can work part time for the Epping Police Department as she will be working as a private investigator in the private sector.

Selectman Trombley would like to buy four mobile electronic speed detecting signs. Discussion continued regarding mounting the signs on telephone poles versus mounted on poles that can be moved through town.

Motion by Selectman Gauthier to have Police Chief Mike Wallace gather pricing for four mobile electronic speed detecting signs and check if impact fees could be used for payment. Seconded by Selectman Cody. Motion carried 5-0.

DPW

Purchase Order to Morton Salt for road rock salt in the amount of \$58,000 was submitted for approval.

Motion by Selectman Gauthier to approve the purchase order to Morton Salt for road rock salt in the amount of \$58,000. Seconded by Selectman Trombley. Motion carried 5-0.

Purchase Order to Atkinson Electric for electric work at the Keefe Building in the amount of \$2,820 was submitted for approval.

Motion by Selectman Gauthier to approve the purchase order to Atkinson Electric for electric work at the Keefe Building in the amount of \$2,820. Seconded by Selectman Trombley. Motion carried 5-0.

Road Supervisor David Reinhold explained there are more trees needed to be taken down before winter. Discussion continued regarding encumbering money.

Motion by Selectman Gauthier to spend \$12,000 on trees this fall. Seconded by Selectman Jordan. Motion carried 5-0.

INSURANCE RATES

Health Insurance decrease of 8.1%, Dental Insurance decrease of 1.5% and Short-Term Disability decrease of 17% were submitted for approval for the 2022 Insurance Rates.

Motion by Selectman Trombley to approve the Health Insurance decrease of 8.1%, Dental Insurance decrease of 1.5% and Short-Term Disability decrease of 17% for the 2022 Insurance Rates having the Chairman sign on behalf on the Board of Selectmen. Seconded by Selectman Cody. Motion carried 5-0.

ADMINISTRATOR'S REPORT

Town Administrator

Town Administrator Gregory C. Dodge asked if the board would like to meet next Monday, Oct 25th to review Town Clerk and Tax Collector's budget along with the smaller budgets? November 1st would be a budget review with the recommended adjustments leaving November 8th as final budget review. The Budget Committee would receive the budget on November 10, 2021. Discussion followed regarding sending the Budget Committee budgets as approved instead of the completed budget. The previous budget schedule was agreed upon with sending the Budget Committee the completed budget.

Town Administrator Gregory C. Dodge announced the Halloween Block Party on Main Street, October 30th from 5-8 PM and Trick or Treat on Oct 31st from 5-7 PM.

INDIVIDUAL SELECTMEN'S REPORTS

Selectman Tom Gauthier

Selectman Tom Gauthier announced Well #2 will hopefully be back on line soon.

Selectman Joe Trombley

Selectman Joe Trombley is glad the WIFI is fixed in the meeting room.

Selectman Bob Jordan

Selectman Bob Jordan thanked the Board of Selectmen for being patient with him through his life changes as he missed a few meetings.

Selectman John Cody

Selectman John Cody announced the Library Trustees have a meeting tomorrow night.

Selectman Mike Yergeau

No Report

AJOURN

Motion by Selectman Gauthier to adjourn. Seconded by Selectman Trombley. Motion carried 5-0.

Meeting adjourned at 8:30 PM.

Respectfully Submitted,

**Joyce Blanchard
Executive Secretary**

Mike Yergeau, Chairman

Bob Jordan, Selectman

Joe Trombley, Vice Chairman

John Cody, Selectman

Tom Gauthier, Selectman

Date: November 1, 2021