

Town of Epping, NH

Incorporated 1741

Water & Sewer Commissioners
157 Main Street
Epping, NH 03042

Water & Sewer Administrator
603-679-5441 x108

WATER & SEWER COMMISSION MEETING MINUTES March 1, 2022

Attendance:

Chairman Tom Dwyer, Commissioner Marc Nickerson, Commissioner Tom Gauthier
W&S Administrator Dennis Koch, W&S Operator Mark Votto

1. Call to Order:

Chairman Dwyer called the meeting to order at 7:00 PM in the Epping Town Hall.

The Pledge of Allegiance to the Flag followed.

2. Approval of Minutes:

Motion by Commissioner Gauthier to approve the minutes of February 1, 2022 as submitted. Seconded by Commissioner Nickerson. Motion carried 3-0.

3. Appointments: Paul Gatchell came in to request permission to turn off municipal water services in the case of emergencies. A discussion followed.

Motion by Commissioner Gauthier to allow Gatchell Earth to shut-off a water service during an emergency only. Prior to shutting off any water, Gatchell Earth must contact a Water and Sewer employee, or an acting Commissioner to inform of the situation. If no one can be reached, GE must leave a message with details of the situation. Seconded by Commissioner Nickerson. Motion carried 3-0.

4 Administrator's Report: Emery & Garrett plan for repair of well D2.

Change Order #4 for modifications at the WWTP for \$26,566.53.

Motion by Commissioner Gauthier to approve CO#4. Seconded by Commissioner Nickerson. Motion carried 3-0.

DK shared a letter from 46 Martin Road regarding the last W&S meeting.

W&SC has been awarded a \$50,000 Strategic Planning Grant by NHDES. We must choose to use it for permitting well F1 or Groundwater Exploration.

Motion by Commissioner Nickerson to choose the Groundwater Exploration project. Seconded by Commissioner Gauthier. Motion carried 3-0.

Underwood Engineers is asking if we want to request a letter of financial commitment from the Castine Development? Yes Please.

Jones & Beach Engineers is requesting a letter of commitment regarding fire protection and the Boards support of a private water system for the 35 Exeter Road project. Yes, DK will draft.

Motion by Commissioner Gauthier to send the letter. Seconded by Commissioner Nickerson. Motion carried 3-0.

Lisa Fogg in Finance request that W&S write-off an uncollected septage receivable from CV&S Septic for \$212.76 and Kent's Septic for \$0.51.

Motion by Commissioner Gauthier to write off the two balances. Seconded by Commissioner Nickerson. Motion carried 3-0.

5. Operator's Report: Mark Votto reports that the chemical cleans are complete. They will empty the tanks tomorrow and refill with clean water. He is waiting for a start-up plan from UE.

If we are to continue bypassing, we need a better set-up to reduce the labor involved. Our team has been handling a massive load dealing with this situation at the WWTP.

6. Commissioner's Reports:

Chairman Dwyer: Thanks for your service Tom Gauthier.

Commissioner Nickerson: Good job at the WWTP, thank you guys for all your hard work.
Thank you, Tom Gauthier, for your time served on the Board.

Commissioner Gauthier: Thank you to the team at the WWTP, you are very much appreciated.

TG wants to see the need for a contracted operator addressed at the next W&S meeting.

**Motion to adjourn made by Commissioner Gauthier.
Seconded by Commissioner Nickerson. Motion carried 3 – 0.
Meeting adjourned at 8:00 pm.**

Respectfully Submitted

Dennis W. Koch Jr.
Water & Sewer Administrator

Minutes approved:


Tom Dwyer, Chairman


Marc Nickerson, Commissioner